



VANIER COLLEGE STUDENTS' ASSOCIATION

Vanier College

Students' Association

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Vanier College Students' Association Executive Meeting

Minutes for the electronic meeting of the Executive Council 2020-2021 of the Vanier College student association held via video conference on the 26th day of October 2021.

In Attendance

<i>President (Chairperson)</i>	<i>Clubs Coordinator 1</i>	<i>Communication Coordinator 2</i>	
<i>Vice president (ViceChair)</i>	<i>Clubs Coordinator 2</i>	<i>Internal Affairs coordinator (minute taker)</i>	
<i>Treasurer</i>	<i>Communication Coordinator 1</i>		

Regrets

<i>Community Coordinator 1</i>			

Guests

1. Call to Order

Meeting called to order at 7:36PM

2. Approval of Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes

4. Guests
5. Financial Update
6. Internal Reports
7. External Reports
8. Upcoming Events
9. Budget Approvals
 - a) Haunted house
 - b) MEDLIFE drinks
 - c) Microwave business admin and commerce
 - d) Office supplies
10. Old Business
11. New Business
12. Varia
 - a) Inventory
 - b) Vcsa rooms
 - c) Resource Rooms
 - d) Program representatives
13. Adjournment

President moves to add Christmas and remembrance day under Budget approvals and varia

Internal affairs coordinator seconds the motion to add Christmas under Budget approvals and varia

Vote:7-0-0

Motion passes unanimously

President moves to add VCSA merch under budget approvals

Communications Coordinator 2 seconds the motion to add VCSA merch under budget approvals

Vote: 7-0-0

Motion passes unanimously

President moves to add sports day under varia

Clubs Coordinator 1 seconds motion to add sports day under varia

vote:7-0-0

Motion passes unanimously

Communications Coordinator 2 moves to approve the agenda of October 26th 2021

Clubs Coordinator 1 seconds the motion to approve the agenda of October 26th 2021

Vote:7-0-0

3. Approval of Minutes

a) October 19th 2021

President moves to approve the minutes of October 19th 2021

Clubs Coordinator 2 seconds the motion to approve the minutes of October 19th 2021

Vote:7-0-0

Motion passes unanimously

4. Guests

5. Financial Update

-

6. Internal Reports

a. President

- Carved the pumpkins for the pumpkin carving contest
- Prepared the station for the cookie give out
- Called the bank to reschedule the signing officer appointment
- Contacted the teacher for the pumpkins
- Made candy bags
- Sent out many motions for committee list and pizza lunch
- Attended a meeting with kristen about the haunted house planning (brainstormed ideas for themes and scares)
- Attended the VCSA insurance board meeting (discussed updates and interviewed an international member candidate)
- Student care meeting (discussed the mandatory consultation and the date of birth issue)
- Ordered the christmas pyjamas for the council
- Took care of the igloo inflation on college property during christmas time
- Answered VCSA website questions
- Looked into the christmas stress balls with Olga
- Had a meeting with the signing officers and the CEO to discuss the by-elections
- Answered the vcsa email account emails, including the TAV president

b. Vice President

- Carved the pumpkins for the pumpkin carving contest
- Dropped off the cheque to the teacher that provided us with 5 pumpkins and picked them up with communications coordinator
- Attended the MEDLIFE meeting about the fundraising and volunteering event, as well as upcoming fundraising and volunteering events
- Contacted Neil about delivering the beanies that ran out, the mug samples and links for holiday stress balls
- Brainstormed with President about activities to do during december
- Went to the bank to deposit a cheque
- Took out the MEDLIFE MERCH for MEDLIFE President from the storage room
- Brainstormed with olga about options on the fundraising event and meals for the pantry room
- Sent out an email to Neil about links for executive MERCH and forwarded to the council
- Had a meeting with the signing officers and the CEO to discuss the by-elections

c. Treasurer

- Finances overlook
- Need invoices for all the Merch

d. Internal Affairs Coordinator

- Added minutes to website
- Looked into toothbrush and toothpaste options
- Helped give out cookies for halloween week

e. Communications Coordinator 1

- Created and posted self defense poll
- Started working on updated office hours poll
- Prepared VCSA Powerpoint for the office
- Posted on the story: lanyards, pumpkin stress balls, pumpkin carving contest preparations, GA Winner, MEDLIFE Tickets, beanies, and Cookies (several reminders).

f. Communication Coordinator 2

- Post VCSA Executives' emails paper and VCSA Instagram QR code on the door
- Update Spook the Insider contest on Omnivox
- Create Halloween Poster to be posted physically around the school
- Post VCSA Halloween week activities on Omnivox
- Post on Instagram: costume contest, Liberio community involvement opportunity bursary
- Post stories on Instagram: pumpkin stress balls, Halloween preparation,

remind about last day to sign up for pumpkin carving contest, reminder to vote for Pumpkin Carving Contest

- Helped to give out Halloween cookies
- Email Pumpkin Carving Contest Teams about the contest's rules
- Print Pumpkin Carving Contest QR codes for voting

g. Club Coordinator 1

- Reviewed and approved Music Club constitution
- Divided the clubs between Clubs 2 and I and emailed those clubs to let them know
- Checked up on both VCFA and MSA events last Wednesday with Clubs 2
- Made Candy Bags with President and Clubs 2
- Emailed College St-Laurent about their Greenhouse and possible collaboration with Clubs 2
- Met with the DJ Club to resolve the security and member issue
- Emailed Marya about the Tabletop Club and setting up a meeting (still haven't received a response)
- Received statements from the Tabletop Club concerning their issue
- Emailed MSA concerning their event this Wednesday
- Emailed a student wanting to meet with me about making a new club
- Printed and hung Music club poster on our board and gave the rest to Student Services to hang around the college
- Prepared table and handed out cookie with President and Communications 2

h. Club Coordinator 2

- Made candy bags/decorated office
- Reviewed Tabletop clubs statements sent by Clubs 1
- Emailed Cégep St-Laurent's student life coordinator to discuss possible joint greenhouse with Clubs Coordinator 1
- Checked up on both VCFA and MSA events last Wednesday with Clubs Coordinator 1

i. Community Coordinator 1

- *regrets*

7. External Reports

Academic council committee (President & Internal Affairs Coordinator)

- Discussed new Cont ed program, strategic plan
- Academic data was presented, animal health plan was presented
- Looked at the official list for the full-time day division students
- Went over the academic dean renewal documents

8. Upcoming Events

9. Budget Approvals

- a. Haunted house
 - Giving hot chocolate (tim hortons big jugs)
 - Give out 200 candy bags

Treasurer motions to allocate up to \$200 for hot chocolate for the haunted house event

Clubs coordinator 1 seconds motion to \$200 for hot chocolate for the haunted house event

Vote: 7-0-0

Motion passses unanimously

- b. MEDLIFE drinks
 - Provide hot chocolate and coffee

Vice president moves to allocate up to \$500 for hot chocolate and coffee for the Medlife drinks

Treasurer seconds motion to allocate up to \$500 for hot chocolate and coffee for the Medlife drinks

Vote: 7-0-0

Motion passses unanimously

- c. Microwave business admin and commerce
 - Tabled
- d. Office supplies
 - General supplies

Treasurer moves to allocate up to \$500 for vcsa office supplies

Communications Coordinator 2 seconds to allocate up to \$500 for vcsa office supplies

Vote:7-0-0

Motion passses unanimously

- e. Remembrance day
 - Poppys, ceremony 11:00am-11:30am

Communications Coordinator 1 enters late at 8:16pm

President moves to allocate up to 600\$ for the remembrance day ceremony (bagpiper, rief & trumpet player)

Treasurer seconds motion to allocate up to 600\$ for the remembrance day ceremony (bagpiper, rief & trumpet player)

Vote: 8-0-0

Motion passses unanimously

- f. Christmas
 - Stress balls (exam relief)

President moves to allocate the amount necessary to purchase 2000 snowman and 2000 santa stress balls for the final exam period

Treasurer seconds motion to allocate the amount necessary to purchase 2000 snowman and 2000 santa stress balls for the final exam period

Vote:8-0-0

Motion passses unanimously

- g. Vcsa merch
 - Jogging pants, long sleeved, 6 zip up, 2 hoodies

Communications Coordinator 1 takes point of privileges at 9:12pm

Communications Coordinator 1 takes point of privileges at 9:13pm

10.Old Business

11.New Business

12.Varia

- a. Inventory
 - Spreadsheet of what we have and give
- b. Vcsa rooms
 - Make spaces better, renovations
- c. Resource Rooms
 - Vcsa advertisement
- d. Program representatives
 - Distribute programs to promote vcsa
- e. Sports day
 - Wear a jersey to enter a contest and win a contest (prize: sport game tickets) Nov 3, omnivox by Friday

f. Christmas

- Nov 24 to Dec 8 rent an inflatable igloo to host our events to do bigger things
- 12 days of giveaway

g. Remembrance day

- Tabled

13. Adjournment

Vice president moves to adjourn the meeting of October 26th 2021

Treasurer seconds the motion to adjourn the meeting of October 26th 2021

Vote: 8-0-0

Motion passes unanimously

The meeting was adjourned at 9:38PM.

The next meeting will be on the 2nd of November 2021 at 6:30PM