VANIER COLLEGE STUDENTS' ASSOCIATION

Vanier College
Students' Association
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Vanier College Students' Association Executive Meeting

Minutes for the electronic meeting of the Executive Council 2020-2021 of the Vanier College student association held via video conference on the 7th day of December 2021.

In Attendance

President (Chairperson)	*Clubs Coordinator 1*	*Communication Coordinator 2*	
Vice president (ViceChair)	*Clubs Coordinator 2*	*Internal Affairs coordinator (minute taker)*	
Treasurer	*Communication Coordinator 1*		

Regrets

Community Coordinator 1			

Guests

1. Call to Order

Meeting called to order at 7:51PM

2. Approval of Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Guests
    a) Filipino Association
5. Financial Update
6. Internal Reports
7. External Reports
8. Upcoming Events
    a) GA
9. Budget Approvals
    a) CLEO
    b) Office Food
    c) Merch
10. Old Business
11. New Business
12. Varia
13. Adjournment

Communications Coordinator 2 moves to add assistant under varia

Treasurer seconds motion to add assistant under varia

Vote: 7-0-0

(motion passed unanimously)

Club Coordinator 1 moves to approve the agenda of December 7th 2021

Treasure seconds the motion to approve the agenda of December 7th 2021

Vote:7-0-0

(motion passed unanimously)

3. Approval of Minutes

a) November 30th 2021

Communications Coordinator 2 moves to approved the minutes of December 7th 2021

President seconds the motion to approve the minutes of December 7th 2021

Vote: 5-2-0

4. Guests

a) Filipino association
   - Presented budget for their final event

5. Financial Update

- Checks distributed to wealthfare and more

6. Internal Reports

a. President

- Helped with the bingo activity
- Contacted the igloo company about the igloo removal
- Contacted myron about more merch purchase
- Helped with the cupcakes giveaway day and payed daniella
- Dealt with student insurance case and contacted Student Care to correct the mistake
- Cleaned the office after free breakfast
- Answered the MSA for their event
- Contacted Olga to order the medlife bake sale winner prize
- Gave out the christmas cookies
- Started a search for my new assistant
- Spoke to a student who would be interested in helping with the N-lounge renovation
- Ordered the walmart order for the pantry room with martino
- Attended the MEDLIFE meeting where we discussed the SLT, the future fundraiser events, and volunteering events.
- Helped Jessica with the toy drive set up in our office

b. Vice President

- Answered emails about student care in the email
- Prepared the mugs to give out to students
- Came into school to receive the hot cocoa pops
- Attended MEDLIFE meeting about interviews, appointments and nominations of recruitment positions and Service-Learning Trip
- Handed out cupcakes
- Gave the cheque to Rima Patel from sinfullysweet
- Helped in card exchange
- Contacted Neil about Merch restock and discussed with him about receiving quotes
- Answered calls about student insurance
- Discussed with Anas about the muslim prayer room belongings

- Brought the mugs, stress balls and printing paper from receiving with Owen and some volunteers

c. Treasurer

- Organized checks for accountant
- Helped out delivering merch'
- Gave merch at open house
- Picked up mugs from receiving with Vice President and volunteers

d. Internal Affairs Coordinator

- Organized and volunteered at free breakfast and christmas events
- Added minutes to website
- Emailed Olga about Fresh Fruit Friday
- Helped Christmas Bingo Event
- Created Agenda for GA
- Emailed Event Winners

e. Communications Coordinator 1

- Helped with Christmas Bingo and prepared riddles
- Prepared donation box for intercollegiate campaign
- Introduced the VCSA to high school students (with treasurer)
- Posted Pyjama day/raffle post
- Created winter/Christmas instagram stories
- Helped with cupcakes and cookies
- Posted GA2
- Posted free breakfast
- Reposted: Daniella's stories, card exchange reminder, GA2 reminder, cookies.
- Helped in card exchange and pyjama raffle and free breakfast
- Created winter/Christmas highlights on instagram

f. Communication Coordinator 2

- Helped for Christmas Bingo, Christmas Cupcakes giveaway, Christmas Card Exchange, Pyjama Day Raffle
- Posted on Instagram: Christmas Bingo, Christmas Cupcakes, Pyjama Day, Christmas Cookies, Ugly Sweater Raffle, GA Agenda, Assistant for President
- Posted on Story: Daily Christmas Raffle and the winners, Free Breakfast, Mugs
- Replied Dms for Student Insurance
- Helped President clean the office
- Introduce VCSA to high school students with Communication Coordinator 1 and Treasurer

g. Club Coordinator 1

- Looked for christmas gift for Olga
- Helped for Christmas Bingo
- Christmas Cupcakes giveaway
- Received and read weekly reports
- Handed out Free Breakfast and mugs to students
- Sent an email to Anime club and the changes they need to make to their constitution
- Informed clubs about GA tomorrow
- Emailed MSA concerning their event tomorrow
- Forward email concerning S.T.A.R. Hours to clubs

h. Community Coordinator 1

- *Regrets*

7. External Reports

Board of Directors (President)

- Went over the academic dean renewal request (end result: she was mandated another 3 years)

8. Upcoming Events

a) General Assembly
- Discussed GA topics

Internal Affairs Coordinator takes point of privilege at 8:28PM

Internal Affairs Coordinator returns at 8:36PM

9. Budget Approvals

a) CLEO
- 140$ for 1 set of 5 books for 1 student
- Promotes french

Vice president moves to allocate 1000$ for the purchase of the CLEO book reading Contest

Treasure seconds motion to allocate 1000$ for the purchase of the CLEO book reading Contest

Vote: 7-0-0

(motion passed unanimously)

b) Office Food
- Foods for executives during events

c) Merch
- Beanies restock

- Lanyards Drawstring: 2000, Hand Sanitizers 2000

President moves to allocate up to 13 000$ for the purchase of 2000 drawstring bags sanitizers and lanyards as vcsa merch

Treasure seconds motion to allocate up to 13 000$ for the purchase of 2000 drawstring bags sanitizers and lanyards as vcsa merch

Vote: 7-0-0

(motion passed unanimously)

President moves to allocate up to 26 000$ for the purchase of 3000 beanies for the vcsa

Treasurer seconds motion to allocate up to 26 000$ for the purchase of 3000 beanies for the vcsa

Vote: 7-0-0

(motion passed unanimously)

Communications Coordinator 1 takes a point of privilege at 8:54PM

Communications Coordinator 1 returns at 8:56PM

10. Old Business

11. New Business

12. Varia

a) Assistant
   - Communications Coordinator 2 requesting assistant

13. Adjournment

Treasure moves to adjourn the meeting of December 7th 2021

Internal Affairs Coordinator seconds the motion to adjourn the meeting of December 7th 2021

Vote: 7-0-0

(motion passed unanimously)

The meeting was adjourned at 9:10PM.

The next meeting will be on the 13th of December 2021 at 6:30PM