



VANIER COLLEGE STUDENTS' ASSOCIATION

Vanier College

Students' Association

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Vanier College Students' Association Executive Meeting

Minutes for the electronic meeting of the Executive Council 2020-2021 of the Vanier College student association held in person at 821 Sainte Croix Ave, Saint-Laurent, Quebec H4L 3X9 conference on the 2nd day of November 2021.

In Attendance

<i>President (Chairperson)</i>	<i>Clubs Coordinator 1</i>	<i>Communication Coordinator 2</i>	
<i>Vice president (ViceChair)</i>	<i>Clubs Coordinator 2</i>	<i>Internal Affairs coordinator (minute taker)</i>	
<i>Treasurer</i>	<i>Communication Coordinator 1</i>		

Regrets

<i>Community Coordinator 1</i>			

Guests

1. Call to Order

Meeting called to order at 6:06PM

2. Approval of Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Guests
5. Financial Update
6. Internal Reports
7. External Reports
8. Upcoming Events
 - a) Christmas
 - b) Remembrance Day
 - c) Sports day
9. Budget Approvals
 - a) Inflatable igloo
 - b) Christmas
 - c) Christmas decorations for the office
10. Old Business
11. New Business
 - a) Christmas
12. Varia
 - a) Vcsa person of interest
 - b) Rules for vcsa guests
13. Adjournment

Clubs Coordinator 1 moves to add gift for Olga under budget approvals

Treasure seconds to add gift for Olga under

Vote: 8-0-0

Motion passes unanimously

President moves to add robotics team under varia

Communications Coordinator 2 seconds to add robotics team under varia

Vote: 8-0-0

Motion passes unanimously

Clubs Coordinator 1 moves to approve the agenda of November 2nd 2021

Clubs Coordinator 2 seconds the motion to approve the agenda of November 2nd 2021

Vote:8-0-0

Motion passes unanimously

3. Approval of Minutes

- a) October 26th 2021

Internal Affairs Coordinator moves to approved the minutes of October 26th 2021

Vice President seconds the motion to approve the minutes of October 26th 2021

Vote:7-1-0

4. Guests

- Earl James Alcansare

5. Financial Update

- Msa & christian club asking for refund
- Invoice came in \$23 000

6. Internal Reports

a. President

- Reserved rooms for various events
- Contacted the florist, canadian legion and music department to take over the remembrance day event
- Helped prepared and set up the haunted house
- went grocery shopping for the pantry room
- Helped out for everyday of halloween week
- Called myron for the snowball stress balls
- Was in contact with mai about the SAC hoodies and vcsa merch for the soccer girls team
- Contacted ashley from stem and haritos about the robotics team budget
- Attended a meeting with Vice President and Marya Grant about college updates, ablution and prayer room locks, virtual Open house, etc.
- Meeting with RBC bank to assign Owen Zhang as a signing officer
- Talked to security about privacy issue and dj access with President

b. Vice President

- Contacted Neil about the stress balls and executive merch
- Attended MEDLIFE Meeting about postponed fundraising event and upcoming fundraising and volunteering events

- Received the order for the fundraising event
- Attended a meeting with President and Marya Grant about college updates, ablution and prayer room locks, virtual Open house, etc.
- Received the sample cups for student MERCH
- Handed out cupcakes during halloween with President
- Went to Provigo with Communications Coordinator 1 and President to refill the Pantry room
- Discussed with MEDLIFE President and VCSA President about executives
- Refunded everyone that purchased fundraising event tickets
- Called Apple customer service about creating an apple ID for the Ipad
- Helped set up the haunted house
- Ordered food for the set up for the haunted house
- Contacted Neil to deliver the rest of the beanies and other orders
- Purchased 5 mini gingerbread house kit from walmart
- Meeting with RBC bank to assign Owen Zhang as a signing officer

c. Treasurer

- Processing checks and started on paper work
- Became a signing officer as of October 30th
- Receiving on Med-life event items (postponed)
- Statement and signed for cotton candy and popcorn invoice
- Contacted potential buyers for left over items
- Requesting change of locks

Vice president takes point of privilege at 6:18PM

Vice president returns at 6:20PM

d. Internal Affairs Coordinator

- Volunteered for preparation of Haunted House organized by student life
- Volunteer for pumpkin «carving contest
- Cleaned up pumpkins with Communications Coordinator 1 and Clubs Coordinator 1
- Edited office hours, added minutes, insurance form and clubs form on the website
- Talked to security about privacy issue and dj access with President

e. Communications Coordinator 1

- Created and posted sports day post on instagram
- Helped in pumpkin carving contest
- Posted on story: Halloween cookies and cupcakes, Pumpkin carving pictures, students' costumes, haunted house, beanies/merch, and office hours.

- Answered DMs about costume contest and the Insider
- Posted Costume contest winner on story
- Posted office hours (updated version) on instagram
- Posted sports contest 7
- Added student insurance link on linktree
- Went to Provigo for pantry room with President and Vice-President

f. Communication Coordinator 2

- Posted on Omnivox: Sports Day
- Posted on Instagram: Halloween, student insurance
- Posted on story: pumpkin stress balls, pumpkin carving contest (pumpkins and winners), candy bags, costume contest participants
- Created posters for pumpkin carving contest with QR code
- Volunteered during the pumpkin carving contest and during the Haunted House
- Emailed pumpkin carving contest winners to claim their prize

g. Club Coordinator 1

- Fixed issue with DJ club and their security access
- Spoke with Marya concerning Tabletop Club
- Helped set up the Haunted House with Student Life and VCSA council
- Handed out cupcakes with President and Vice-President
- Attended VCFA meeting
- Handed out Candy with Communications 2
- Emailed clubs concerning events for this Wednesday
- Picked up Poppies
- Cleaned up pumpkins with Internals and communications 1
- Signed 2 event/budget forms for VCFA
- Created weekly form for clubs with clubs 2

h. Club Coordinator 2

- Signed 2 budget forms for VCFA
- Created weekly form for clubs with Clubs Coordinator 1
- Sent email to all clubs introducing self
- Sent form to clubs with Clubs Coordinator 1
- Helped set up the Haunted House with Student Life and VCSA council
- Answered emails about a couple of questions concerning my clubs
 - Hillel Room
 - How to create a club

i. Community Coordinator 1

7. External Reports

Cafeteria User Committee (Communications Coordinator 1)

- Introduced themselves
- Talked about how to be environmentally friendly (recycling)
- Talked about how Jakes and cafeteria have similar prices
- Complaints from students: D caf and cafeteria close to early when some students have night classes

8. Upcoming Events

- a) Christmas
 - Igloo November 24th to December 8th
 - Major events will be taking place there
 - Christamas socks merch
- b) Remembrance Day
 - November 11th: 11AM-12PM
 - Everything is already prepared
- c) Sports day
 - Raffle tickets
 - 200\$ each ticket
 - Prize: 2 tickets for whatever game they'd like

9. Budget Approvals

- a) Inflatable igloo
 - 3 options 20 foot igloo, 30 foot igloo or 40 foot igloo (5600\$)
 - Heater: 375\$
 - Lights: 300\$
 - Delivery and set up: 250\$
 - Tear down: 250\$

President moves to allocate up to 7000\$ for the rental of an inflatable 40 foot igloo to replace college tents during the winter season for 2 weeks

Treasure seconds to allocate up to 7000\$ for the rental of an inflatable 40 foot igloo to replace college tents during the winter season for 2 weeks

Vote: 8-0-0

Motion passes unanimously

- b) Christmas
 - Socks: vcsa logo all over, red white or black

e-vote

- Mugs: premade bags of cocoa and marshmallows inside *1000 mugs*

President moves to take a break from 6:50PM to 7:15PM

Treasure seconds motion to take a break from 6:50PM to 7:15PM

Vote: 8-0-0

Motion passes unanimously

Vcsa moves to allocate funds for up to 1000 (3.91\$ each) christmas giveaway mugs

Internal Affairs Coordinator seconds motion to allocate funds for up to 1000 (3.91\$ each) christmas giveaway mugs

Vote: 8-0-0

Motion passes unanimously

- c) Christmas decorations for the office
- d) Olgas gift
 - Bracelet with charm (mom written on it), bouquet of flowers

Communications Coordinator 2 moves to allocate up to 100\$ to buy gifts for olga

Treasurer seconds motion to allocate up to 100\$ to buy gifts for olga

Vote: 8-0-0

Motion passes unanimously

10.Old Business

11.New Business

- a) Christmas
 - None

12.Varia

- a) Vcsa person of interest

IN CAMERA SESSION

- b) Rules for vcsa guests

IN CAMERA SESSION

clubs coordinator 1 takes point of privilege at 7:44PM

clubs coordinator 1 returns a 7:48 PM Rules for vcsa guests

- c) robotics team
 - Not for us to pay, it's a vanier team not a vcsa club
 - Tabled

13. Adjournment

Clubs Coordinator 1 moves to adjourn the meeting of November 2nd 2021

Communications Coordinator 1 seconds the motion to adjourn the meeting of November 2nd 2021

Vote: 8-0-0

Motion passes unanimously

The meeting was adjourned at 8:02PM.

The next meeting will be on the 9th of November 2021 at 7:30PM via zoom