



VANIER COLLEGE STUDENTS' ASSOCIATION

Vanier College

Students' Association

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Vanier College Students' Association Executive Meeting

Minutes for the electronic meeting of the Executive Council 2020-2021 of the Vanier College student association held via video conference on the 9th day of November 2021.

In Attendance

<i>President (Chairperson)</i>	<i>Clubs Coordinator 2</i>	<i>Community Coordinator 1</i>	
<i>Vice president (ViceChair)</i>	<i>Communication Coordinator 1</i>	<i>Internal Affairs Coordinator (minute taker)</i>	
<i>Treasurer</i>	<i>Communication Coordinator 2</i>		

Regrets

<i>Clubs Coordinator 1</i>			

Guests

1. Call to Order

Meeting called to order at 7:36PM

2. Approval of Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Guests

- a) Omar from CODA
5. Financial Update
6. Internal Reports
7. External Reports
8. Upcoming Events
 - a) Christmas plans
 - b) Remembrance Day
9. Budget Approvals
 - a) Directors Meeting
 - b) Santa Clause
 - c) Vcsa water bottles
10. Old Business
 - a) Medlife position switch
11. New Business
12. Varia
13. Adjournment

Treasure moves to add microwave for the business admin under varia

Communication Coordinator 2 seconds motion to add microwave for the business admin under varia

Vote: 8-0-0

Motion passes unanimously

Treasurer moves to add stickers under budget approvals

Community Coordinator 1 seconds to add stickers under budget approvals

Vote: 8-0-0

Motion passes unanimously

Treasurer moves to add early childhood education under varia

Internal Affairs Coordinator seconds motion to add early childhood education under varia

Vote: 8-0-0

Motion passes unanimously

Treasurer moves to approve the agenda of November 9th 2021

Communications Coordinator 2 seconds the motion to approve the agenda of November 9th 2021

Vote: 8-0-0

Motion passes unanimously

3. Approval of Minutes

a) November 2nd 2021

Internal Affairs Coordinator moves to approved the minutes of November 2nd 2021

Community Coordinator 1 seconds the motion to approve the minutes of November 2nd 2021

Vote: 7-1-0

4. Guests

a) CODA Team

5. Financial Update

- Reimbursed to neil for merch total 46 000
- Reimbursed president and vice president for remembrance day purchases, patry room and food
- Reimbursed treasure for staples purchase,
- Reimbursed clubs for their events (VCF, MSA)

6. Internal Reports

a. President

- Contacted Myron about the extra stress balls as well as the mugs
- Contacted Sebastien for the inflatable tent
- Ordered Olga's flowers and got them delivered to her house
- Attended the virtual open house
- Wrote to Olga about the pantry room supplies
- Asked Joni witht the cheques by preparing cheques requests
- Reviewed the fundraiser forms for MEDLIFE
- Attended the MEDLIFE meeting about future fundraisers and volunteering events
- Contacted Olga about the christmas cookies
- Contacted daniella delights about the 1000 christmas cupcakes (themes, flavours)
- Ordered the office supplies with treasurer
- Called Cinecast about the potential hot chocolate bar

b. Vice President

- Contacted Neil about the Executive Merch
- Discussed gildan and champion merch with the council
- Contacted Neil about the mugs that are not at stock and cancelled the order
- Ordered gingerbread house kits and hangers from walmart
- Gingerbread cookies were delivered instead so contacted walmart for refund and customer service
- Contacted sinfullysweets about the 1000 hot cocoa pops for december MERCH
- Attended the virtual open house
- Attended the MEDLIFE meeting to about future fundraisers and volunteering events and appointing President as SLT coordinator
- Helped the accountant on friday
- Forwarded CASAQ event to the council as well as the AGEL Colla
- Gave SAC winners their prizes
- Discussed the mugs MERCH and modifications with President

c. Treasurer

- Staples orders with President
- Cleaned closet with every council member*
- Tended to the checks and check forms
- Received club budget approval from Club Coordinators 1
- Meeting with the Accountant (Olga on the phone)
- Signed and given out checks
- Received walmart shipment (no signature)
- Checked out every VCSA Space assigned by the school
- Listened to the students concerns/requests

d. Internal Affairs Coordinator

- Edited website, added minutes
- Picked winner for sports day contest with Clubs Coordinator 1

e. Communications Coordinator 1

- Discussed and brainstormed Christmas activities with Communications Coordinator 2
- DM'ed SAC Winners
- Gave SAC winners their prizes
- Created Remembrance Day post

f. Communication Coordinator 2

- Posted on Instagram the Sports Day's winner
- Emailed the Sports Day winner to know the sport game they want to attend
- Did the raffle to determine the 7th Game Opener's winners
- Contacted the tagged friends to validate the winners' participation
- Brainstormed with Communications Coordinator 1 for activities for

Christmas

- Replied DM's on Instagram about claiming the student insurance

g. Club Coordinator 1

regrets

h. Club Coordinator 2

- Read every weekly report sent by clubs
- Sent a reminder to the clubs that had not sent it on time
- Sent the room # reservation to the MSA club as they had requested
- Sent an email to clubs concerning the Club Event Form
- Sent an email to M. Rondeau concerning the St Laurent Greenhouse
-

i. Community Coordinator 1

- Was in a meeting with VCSA President and MEDLIFE President
- Responded to students asking about the student insurance. Told them to go in the app

7. External Reports

JHSC Committee Meeting (Internal Affairs Coordinator)

- Introduced ourselves
- Discussed air quality concerns, CO2 testing, health and safety policy, protocol for faculty covid testing, H&S work plan, Employees having a comfortable work setting
- Covid cases have been on the decline with 1 or 2 per week
- Flu shot Vaccinations on Campus
- Concerns with communication on asbestos resolved

Complementary Class Committee (Communications Coordinator 2)

- Introduced ourselves
- Review of five complementary class proposals (Power of Play, Sustainable Food Production, Nature Journaling, An Intro to Jazz History, 3D Printing Creative Problem Solving)
- Discussion over the evaluation grid, evaluated criteria, class description, title, students who can take the class and interest in taking that class
- Minor to moderate modifications to class proposal before acceptance in the Complementary Class Bank
- Follow-up in February

8. Upcoming Events

- a) Christmas plans
 - Create calendar
 - Cupcakes: December 2nd Thursday
 - Bake sale (MEDLIFE) *fundraiser* give tickets for prizes
 - December 1st UB christmas festival from Student Life
 - Cookies Monday 6th December
 - Hot chocolate mugs 30th november
 - Stress balls giving out twice
 - Candy canes
 - Santa clause
 - Christmas Cards
- b) Remembrance Day
 - Poem reading, speech, volunteers needed

9. Budget Approvals

- a) Directors Meeting
 - none
- b) Santa Clause
 - Pay student
- c) Vcsa water bottles
 - Restock

President moves to allocate the funds necessary for the purchase of 1000 vcsa water bottles at the price of 1.99\$ each

Internal Affairs Coordinator seconds motion to allocate the funds necessary for the purchase of 1000 vcsa water bottles at the price of 1.99\$ each

Vote: 8-0-0

Motion passes unanimously

- d) Stickers
 - Vcsa stickers (promotions)

Treasure moves to allocate the necessary funds for 5000 vcsa promotional stickers

Clubs Coordinator 2 seconds motion to allocate the necessary funds for 5000 vcsa promotional stickers

Vote: 8-0-0

Motion passes unanimously

10. Old Business

- a) Medlife position switch
 - President will be replacing community coordinator 1 on medlife as a representative of the vcsa

Vice president moves to appoint president as the new vcsa representative at the medlife vanier chapter replacing community coordinator 1

Clubs Coordinator 1 seconds to appoint president as the new vcsa representative at the medlife vanier chapter replacing community coordinator 1

Vote: 7-1-0

11. New Business

12. Varia

- a) microwave for the business admin
 - Contact the college again
- b) early childhood education
 - Chairs be replaced
 - Contact college

13. Adjournment

Internal Affairs Coordinator moves to adjourn the meeting of November 9th 2021

Present seconds the motion to adjourn the meeting of November 9th 2021

Vote: 8-0-0

Motion passes unanimously

The meeting was adjourned at 9:25PM.

The next meeting will be on the 16th of November 2021 at 7:30PM

